

Rappahannock Regional Criminal Justice Academy

3630 Lee Hill Drive

Fredericksburg, VA 22408

Attn: Pre-Employment Program

For more information regarding the pre-employment program, please call the:

Rappahannock Regional Criminal
Justice Academy
3630 Lee Hill Drive
Fredericksburg, Virginia 22408

(540) 371-2875

or

visit the Academy website at
www.rrcja.org



**Rappahannock Regional
Criminal Justice Academy
Jail Basic
Pre-Employment Program
Application Form**

Rappahannock Regional Criminal Justice Academy is a Virginia regional training academy in Fredericksburg and Middletown, Virginia which trains basic and veteran Law Enforcement Officers, Jail Officers and Communications Officers for more than sixty member agencies.



Rappahannock Regional Criminal

Justice Academy

Jail Basic Pre-Employment Program

The Rappahannock Regional Criminal Justice Academy offers a jail basic pre-employment training program. The program allows qualified individuals, who are not currently employed with a regional or sheriff operated jail, the opportunity to attend a 9 1/2 week Jail Basic Academy. Students who successfully complete the training receive Jail Officer Certification in Virginia making them potentially more competitive for employment in the Jail Officer profession.

Candidates meeting minimum requirements must complete an oral interview, physical examination, psychological examination, and background investigation. Upon successful completion of the background investigation and acceptance into the pre-employment program, students would be responsible for payment of tuition fees and other administrative costs associated with the training. The Rappahannock Regional Criminal Justice Academy's Jail Basic training program is an approved program for military veterans who qualify for the G.I. Bill.

Admission Requirements

- Must be 21 years of age at the completion of training
- *Exception:* Some area jails will hire at 18 years of age
- Must be a U.S. citizen or currently in the citizen naturalization process
- Possess a valid operator's license
- High School Diploma or G.E.D.
- Successfully pass a physical examination by a licensed physician
- Successfully pass a drug screening test
- Successfully pass the oral interview process
- Successfully pass the background investigation
- Successfully pass a psychological examination
- No Felony convictions
- No convictions for Domestic Assault
- Drug history will be scrutinized
- No more than 6 demerits on operator's license

Tuition and Associated Costs

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|---------------------------|---------------|
| Academy Tuition | \$3,000.00 ** |
| RRCJA Administrative Fee | \$ 100.00 |
| Background Investigation | \$ 150.00 |
| Physical Examination | \$ 250.00 * |
| Psychological Examination | \$ 155.00 * |
| Drug Screening | \$ 45.00 * |
| Application fee | \$ 50.00 |
| DCJS Processing Fee | \$ 100.00 |

* Medical fees are estimates and can vary based upon physician.

** Tuition costs include:

- Student books/handouts
- Academy uniforms
- Physical training uniforms
- Use of Leather gear/handcuffs/baton
- Use of Firearm and ammunition

The \$50.00 non-refundable Application Fee is payable to the Academy upon submission of the candidate's application. Additional costs to obtain military, education, birth certificate, court documents, or other records as required by the applicant process are the responsibility of the student.

Once a candidate is accepted to proceed with a background investigation, the candidate is responsible for costs associated with the background investigation, physical examination, psychological examination, drug screening, and a \$100.00 non-refundable RRCJA Administrative Processing Fee.

The Rappahannock Regional Criminal Justice Academy is an equal opportunity training facility

Jail Basic Pre-Employment Program

Application Form

Name: _____
Last First Middle

Address: _____
Street

City State Zip Code

Phone: () _____ () _____
Home Work

Birth Date: _____ / _____ / _____
mm dd yyyy

Email: _____

Please make \$50.00 non-refundable application fee payable by check or money order to Rappahannock Regional Criminal Justice Academy